

DRAFT AGENDA

Public Health Improvement Partnership

Workforce Development Committee

Thursday, November 4, 2004, 9am – 3pm

Prime Hotel (formerly the Wyndham), SeaTac, WA

18118 Pacific Highway South, Phone: (206) 244-6666, Fax: (206) 248-6065

<http://www.primehotelsandresorts.com/hotels/ptsz.shtml>

Co-Chairs: Sue Grinnell, Cowlitz Co.; Jack Thompson, UW.

Members: Joan Brewster, DOH; Charlene Crow-Shambach, Snohomish; Kathy Deuel, DOH; Dorothy Gist, DOH; Nancy Goodloe, Kittitas; Maryanne Guichard, DOH; Vic Harris, Tacoma-Pierce; Keith Higman, Island; Vicki Kirkpatrick, WSALPHO; Dennis Klukan, Yakima; David Koch, DIS; Debbie Lee, DOH; Marianne Patton, Chelan-Douglas; Marianne Seifert, SBOH; Margaret Shield, UW; SBOH Corinne Story, Skagit; Patty Swanson, Thurston; Pam Walker, Clark. (Strikeout = RSVP indicates individual is not able to participate in this meeting).

Staff: Marie Flake, DOH; Wendy Holden, DOH; Janice Taylor, DOH.

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	Topic / Description
9:00	Welcome & Introductions – Sue Grinnell
9:15	Enumeration – Decision – Janice Taylor Review Phase 2 analysis plan, discuss, approve.
9:30	Training Plan – Discussion – Janice Taylor The committee will be oriented to the work of the Training / Performance Improvement Plan subcommittee and asked for input.
10:30	BREAK
10:45	Orientation – Update – Sue Grinnell Update on the process and current status.
11:00	Learning Management System (LMS) – Discussion – Wendy Holden
12:00	LUNCH
1:00	Regional Projects – Update – Jack Thompson
1:45	Planning for the Future – Sue & Jack Using the recommendations to be published in the 2004 PHIP Report as a spring board, begin developing a work plan for the coming year.
2:45	Wrap Up / Next Steps
3:00	Adjourn

WFD Communication Tools: <http://www.doh.wa.gov/phip/WorkforceDevelopment/default.htm>

2004 Meeting Dates: June 4; August 25; November 4

Routine Meeting Place: Prime Hotel (formerly the Wyndham), 18118 Pacific Highway South, SeaTac, WA